

**Jewish Federation of Arkansas
Additional Overseas Allocations
Guidelines and Application**

**For more information contact
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Additional Overseas Allocations Committee Mission

The mission of the Overseas Allocations Committee of the Jewish Federation of Arkansas is to recommend how overseas dollars should be allocated overall to four general areas, based on Allocation committee member's needs assessment, community priorities and judgment:

1. SOCIAL SERVICE PROGRAMS.
 - Including programs for the elderly, individuals with special needs, new emigrants, families in vulnerable situations and the unemployed
2. LOCALLY DETERMINED ISRAEL AND OVERSEAS PROGRAMS
 - Including hunger relief, home care services for impoverished elderly, summer camps for Jewish youth, and Jewish Community Centers
 - Including educational program initiatives which strengthen democracy and promote religious diversity (youth and adult), and programs which support basic human needs
3. JOINT DISTRIBUTION COMMITTEE (JDC)OVERSEAS PROGRAMS
 - Including services to vulnerable communities (mostly outside Israel) and revival of Jewish life in communities worldwide
4. FOR JEWISH AGENCY FOR ISRAEL (JAFI)
 - Including rescue and resettlement in Israel, job creation and training

Date Received _____

Jewish Federation of Arkansas Program Funding Request

Name of Organization Submitting Application: _____

Address: _____ State: _____ Zip: _____

Program Name: _____

Name and Title of Chief Volunteer Officer: _____

Name and Title of Chief Paid Officer: _____

Name and Title of Program Administrator: _____

Name and Title of Contact Person: _____

Contact Telephone: (____) _____ Ext.: ____ Facsimile: (____) _____

E-Mail: _____

Number of years organization has been in existence: _____

Date last statement of continued existence as a Non-Profit was filed: _____

Financial Summary

When does your fiscal year end? _____

	Last Year (Actual 2010)	Current Year (Estimated 2011)	Next Year (Proposed 2012)
Total Program Revenue (from all sources)	\$ _____	\$ _____	\$ _____
Total Program Expenses	\$ _____	\$ _____	\$ _____
Federation Allocation	\$ _____	\$ _____	

2011 Jewish Federation Allocation Request \$ _____

- Please Check One:
- New Program for your agency
 - Ongoing Program in your agency but new to JFAR funding
 - Continuing agency program that has previously received JFAR funding
 - Other _____

Signature of Chief Paid Officer

Date

Signature of Chief Volunteer Officer

Date

PLEASE LIMIT TOTAL NARRATIVE TO 3 PAGES

- 1) Please describe the service provided and how funding would be utilized.
- 2) Please describe how this program will benefit the community and meet a stated need.
- 3) How many individuals (unduplicated) will the program serve during the corresponding fiscal year?
- 4) Program Demographics:
 - a. How long has this program existed? _____
 - b. What is the age range of the participants? _____
 - c. What percentage of those served are Jewish? _____
- 5) If the program is not new, please provide statistical information from the past several years. (ex. # of participants served in 2008, 2009 & 2010)
- 6) How will this program be staffed?
- 7) Will volunteers be utilized in this program? If so, how?
- 8) Are there programs with similar benefits available locally?
 - a. If so, how is this program different or better?
 - b. Are these other programs ___Sectarian___Jewish___Other (please explain)
- 9) What are your expected outcomes (Be Specific)?
- 10) How will you measure the success of this program?
- 11) How might you modify the program if you receive less than the amount asked for? Should the Federation elect not to fund this program, would your agency still offer this service? Would you look for funding elsewhere?
- 12) How do you plan to publicize the Federation's Role in supporting this program?
- 13) Please summarize the program in 50 words or less for purposes of marketing to our donors. Please include purpose, basic demographics, benefits to the community etc...

Please include the following:

- A. Agency Mission Statement
- B. IRS Letter indicating tax-exempt status
- C. Projected program budget for 2012 fiscal year (including overhead) detailed by major line item.
- D. Program budget for current fiscal year (2011) detailed by major line item.
- E. Explanation of what is included in overhead and how overhead is distributed to individual programs. (ex. equal \$'s to each program; same % of revenue to each program; same % of direct program expenses to each program; other)
- F. Overall organization budget for the last five years (attached to each program application).
- G. A copy of your audited financial statements for your most recently completed and immediately prior fiscal years (only submit one copy).